

Application Form for Employment in BPS-05 and Above

Post Applied For _____

Read the following instructions carefully before filling the form.

1. ***This application form, duly completed should be submitted to the Principal, KMU Institute of Medical Sciences, Kohat on or before the due date along-with the following documents:***
 - i. *Attested photocopies of certificates, degrees, detailed marks certificates/transcripts, domicile, CNIC, experience certificates and other relevant testimonials.*
 - ii. *Bank receipt of the required application processing fee to be attached in original with the application form.*
 - iii. *The application processing fee: the candidates applying for the advertised positions are required to deposit a non-refundable application processing as per the following details:*
 - **For Serial No. 1** **Rs.500/-**
 - **For Serial No. 2 to 4** **Rs.300/-**
 - iv. ***The application processing fee shall be paid in cash at the account section.***
2. ***Persons already in employment should submit their application forms through proper channel along with NOC issued by the competent authority.***
3. ***Incomplete application forms and those received after the due date will not be entertained.***
4. ***Use additional sheets, if required.***
5. ***Fill all the columns. Write N/A if not applicable.***

1. **NAME:** (in block letters) Mr. /Miss. /Mrs. _____
2. **FATHER'S NAME:** _____
3. **ADDRESS AND OTHER PARTICULARS:**
 - (i) For correspondence (interview Call)
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Mobile..... Ph. No.
 - (ii) E-Mail Address:
 - (iii) CNIC No:
 - (iv) Gender:
 - (v) Province of Domicile:
 - (vi) Nationality:
 - (vii) Marital Status:
 - (viii) Date of Birth: (Day)..... (Month) (Year)
 - (ix) Age on closing date: (Days) (Months) (Years)
 - (x) Amount deposited Rs:..... Bank..... Receipt/Draft No..... Dated

4. EDUCATION: Commencing from the Matriculation or Equivalent Examination.

S#	Certificate/ Degree	Name of Board/ University	Exam. with year of passing	Obtained / Total Marks	% Marks/ CGPA
1.	Matric				
2.	Intermediate				
3.	BA/BSc (Two years)				
4.	MA/MSc/LLB/BS				

5. HIGHER QUALIFICATION:

S#	Degree	Name of University	Subject with year of passing	Obtained / Total Marks	% Marks Obtained / CGPA
1.	M.Phil/MS				
2.	PhD				

6. ADDITIONAL RELEVANT QUALIFICATION:

S#	Certificate/ Degree	Name of Board/ University	Exam. with year of passing	Obtained / Total Marks	% Marks Obtained / CGPA
1.					
2.					

7. FORMAL TRAINING OR EDUCATION:

S#	Name of Institution	Type of Training	Period	Certificate or Diploma obtained
			From - To	

8. RESEARCH PROJECTS: Give particulars of all post-graduate research work done. Mention name of Institution and Professor under whose guidance research completed.

S.#	Nature of Research	Name of Institution	Name of Professor

9. EMPLOYMENT RECORD:

S#	Name of Institute / Organization	Period		Designation	BPS	Job Description (Teaching / Research / Admin)	Nature of Job (Permanent/ Temporary)	Status of Organization (Govt./Semi Govt./ Autonomous)
		From	To					

10. Attach list of Miscellaneous Teaching or Administrative Experience, if any.

11. Membership of Professional Organizations / Societies and other achievements in the University, Public or International Affairs, if any.

12. COUNTRIES VISITED:

S#	Name of Country	Duration	Purpose of Visit

13. References:

1. _____

2. _____

14. State any other relevant facts. (Attach additional sheet, if required).

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15. Checklist of required documents attached.*(Please mention the attached documents, other than enlisted below, at serial No. 16 & onwards)*

S.No.	Name of Document	Attached ☐ Please Tick (if attached)	Not Applicable ☐ Please Tick (if not applicable)	Page No. (Write page number on the top right corner of the attached documents)
1.	CNIC	☐	☐	
2.	Domicile Certificate	☐	☐	
3.	Matric Certificate	☐	☐	
4.	Matric DMC/Transcript	☐	☐	
5.	Intermediate Certificate	☐	☐	
6.	Intermediate DMC/Transcript	☐	☐	
7.	Bachelors/Graduation Degree	☐	☐	
8.	Bachelors/Graduation DMC/Transcript (final year)	☐	☐	
9.	Masters Degree	☐	☐	
10.	Masters DMC/Transcript	☐	☐	
11.	M.Phil/MS Degree	☐	☐	
12.	M.Phil/MS DMC/Transcript	☐	☐	
13.	Ph.D degree	☐	☐	
15.	Relevant experience Certificate	☐	☐	
16.		☐	☐	
17.		☐	☐	
18.		☐	☐	

** Attach additional sheet (if required).*

I hereby declare that all the entries made in this application form, all the above information and the additional particulars/documents furnished along-with it are true to the best of my knowledge and belief.

Signature of the Candidate

Dated: ____ / ____ / ____